

# STUDENTS' RIGHTS AND RESPONSIBILITIES: STUDENT CODE OF CONDUCT HANDBOOK 2022-23

### **RESOURCES**

#### STEPS TO FOLLOW TO RESOLVE A STUDENT-RELATED CONCERN

A successful school experience for students relies on a collaborative and respectful partnership between home and school. Good communication, clear procedures for responding to concerns and respectful relationships are the cornerstone in resolving student-related issues when they arise. It is a commonly held belief that problems are best resolved by those closest to the issue. APS has developed this chart for parents and other caregivers to guide their ability to effectively navigate the most efficient way to reach resolution on issues involving their student.

Question or Concern	Step 1	Step 2	Step 3	Step 4
Academics/Grades	Class/Subject Teacher	Counselor	Assistant Principal	Principal
Behavior	Class/SubjectTeacher	Assistant Principal	Principal	Director of School Climate and Culture
Classroom Procedures	Class/Subject Teacher	Assistant Principal	Principal	
Busing/Transportation	Bus Driver	Assistant Principal	Director Transportation	Assistant Superintendent of Facilities and Operations
Extracurricular Activities/Clubs	Club Advisor	Assistant Principal	Principal	Director of Student Activities
Curriculum	Class/Subject Teacher	Principal	Content Supervisor  Director of Curriculum and Instruction	Chief Academic Officer
Special Education	Class/Special Education Teacher Case Carrier	Student Support Coordinator Assistant Principal	Principal	Director of Special Education
Athletic Concerns	Coach	Director of Student Activities	Building Principal	Supervisor of Health and Physical Education
Medical Services	School Nurse	Assistant Principal	Principal	School Nurse Supervisor

#### SCHOOL CONTACT INFORMATION

School	School Level	Principal	Principal Contact Number	Primary School Counseling Services Number
Abingdon	Elementary	David Horak	703-228-6654	705-957-3031
Arlington Science Focus	Elementary	Mary Begley	703-228-7670	703-228-8082
Arlington Traditional School	Elementary	Samuel Podbelski	703-228-6290	703-228-8558
Ashlawn	Elementary	Frances Lee	703-228-5270	703-228-8282
Barcroft	Elementary	Judy Apostolico-Buck	703-228-5838	703-228-8114
Barrett	Elementary	Catherine Han	703-228-6288	703-228-8532
Campbell	Elementary	Maureen Nesselrode	703-228-6770	703-228-8444
Cardinal	Elementary	Colin Brown	703-228-5280	703-228-8261
Carlin Springs	Elementary	Dr. Melaney Mackin	703-228-6645	703-228-8419
Claremont Immersion	Elementary	Dr. Jessica Panfil	703-228-2500	703-228-2506
Discovery	Elementary	Dr. Erin Russo	703-228-2685	703-228-2690
Drew	Elementary	Tracy Gaither	703-228-5825	703-228-8138
Fleet	Elementary	Jennifer Gildea	703-228-5820	703-228-5820
Glebe	Elementary	Jamie Borg	703-228-6280	703-228-8138
Hoffman-Boston	Elementary	Heidi Smith	703-228-5845	703-228-8603

School	School Level	Principal	Principal Contact Number	Primary School Counseling Services Number
Innovation	Elementary	Claire Peters	703-228-2700	703-228-2711 or x 2712
Jamestown	Elementary	Michelle McCarthy	703-228-5275	703-228-8361
Key (Escuela Key)	Elementary	Marleny Perdomo	703-228-4210	703-228-8481
Long Branch	Elementary	Jessica DaSilva	703-228-4220	703-228-8058
Montessori	Elementary	Catharina Genove	703-228-8871	703-228-8791
Nottingham	Elementary	Dr. Eileen Gardner	703-228-5290	703-228-2302
Oakridge	Elementary	Dr. Lynne Wright	703-228-5840	703-228-8158
Randolph	Elementary	Carlos Ramirez	703-228-5830	703-228-8188
Taylor	Elementary	Katie Madigan	703-228-6275	703-228-8584
Tuckahoe	Elementary	Mitch Pascal	703-228-5288	703-228-8305
Hamm	Middle	Ellen Smith	703-228-2910	703-228-2919
Gunston	Middle	Dr. Lori Wiggins	703-228-6900	703-228-6912
H-B Woodlawn	Middle	Dr. Casey Robinson	703-228-6363	703-228-6379
Jefferson	Middle	Keisha Boggan	703-228-5900	703-228-5907
Kenmore	Middle	David McBride	703-228-6800	703-228-6806
Shriver Program	Middle	Dr. George Hewan	703-228-6440	703-228-6440
Swanson	Middle	Bridget Loft	703-228-5500	703-228-5535
Williamsburg	Middle	Bryan Boykin	703-228-5450	703-228-5466
Arlington Career Center	High	Margaret Chung	703-228-5800	703-228-5742
Arlington Community	High	Dr. Barbara Thompson	703-228-5350	703-228-8250
H-B Woodlawn	High	Dr. Casey Robinson	703-228-6363	703-228-6379
Langston	High	Kimberly Jackson-Davis	703-228-5295	703-228-8381
Shriver Program	High	Dr. George Hewan	703-228-6440	703-228-6440
Washington-Liberty	High	Antonio Hall	703-228-6200	703-228-6251
Wakefield	High	Dr. Chris Willmore	703-228-6700	703-228-6714
Yorktown	High	Dr. Kevin Clark	703-228-5400	703-228-5398

## CENTRAL OFFICE SERVICES CONTACT INFORMATION

Office of Diversity Equity & Inclusion ...... 703-228-8658

Office of Special Education703-228-6049
Parent Resource Center703-228-2135
Office of Student Services703-228-6058
<ul><li>School Counseling Services</li><li>School Psychologist Services</li></ul>
Social-Work Services
Arlington Tiered System of Support 703-228-6088
Superintendent 703-228-6001
EMERGENCY NUMBERS
Crisis Line703-527-4077
Department of Human Services703-228-1350