

Washington-Liberty High School



Address: **1301 North Stafford Street
Arlington, Virginia
22201**

Main Office: **703-228-6200**

School Webpage: <https://wl.apsva.us/>

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Absences - *How do I let the school know that my child will be absent?*

Students who are having connectivity issues need to report this concern to the Attendance Office by 11:00 a.m.

If a student is ill and cannot attend to complete their virtual classes, parents need to email and/or call the Attendance Office. Emails may be sent to WLHSattendance@apsva.us or a message may also be left at 703-228-6225/6226 to report the absence.

Parents will be notified of daily attendance concerns through an APS robocall system around 7:00 p.m. Parents have two (2) days to excuse an absence via email or phone call. If you are notified of an absence in error, please let the Attendance Office know.

Monday attendance will be taken through student participation in Generals' Period (GP Advisory).

Teachers will include how attendance will be taken for their class in their course syllabus Attendance section.

Academic Help - *Office Hours and other Resources*

When students are struggling in a course, there are many resources available to assist them in their learning. Students often arrange to meet with their teachers before school, after school, and at times, during the lunch period, depending upon the teacher's schedule. All teachers will publish and hold office hours at a minimum of 1 hour each Monday via Microsoft Teams.

Office Hours are meant to be time where teachers can:

- Offer additional help by answering students' questions
- Review content

Office Hours on Mondays:

8:50-9:50 Health and PE

9:20-10:20 Math/CTE

11:50-12:50 English

12:20-1:20 Social Studies

12:50-1:50 Science

1:20-2:20 World Languages

1:50-2:50 Art/Music

2:20-3:20 Reading/Instructional Studies/FLS/Social Skills

Athletics – *What is offered? What does a student need to participate? Where can I find out if a game or activities has been cancelled?*

APS and the Virginia High School League (VHSL) have been working together on both school plans and athletic plans for the 2020-21 school year. Due to the pandemic, the three high school sports seasons have been postponed to condensed seasons later in the year. Under the current plan, Winter sports will begin Dec. 14th thru February, followed by Fall sports from February – April, and Spring sports from April – June. This plan is contingent on conditions allowing in-person competitions and may alter as the school-year progresses.

W-L activities and team sports proudly include Baseball, Basketball, Cheerleading, Crew, Cross Country, Debate, ESports, Field Hockey, Football, Forensics, Golf, Gymnastics, Indoor and Outdoor Track, Lacrosse, Rifle, Scholastic Bowl, Soccer, Softball, Swim & Dive, Tennis, Theatre One Act Festival, Volleyball, and Wrestling.

Requirements for student eligibility – Regardless of which sport (this includes participating in Green Days) a student chooses, he/she must...

1. Submit a valid [W-L Clearance Packet \(Physical Form & APS Agreement\)](#) for the current school year** (May 1, 2020 – June 30, 2021) to the Activities Office either electronically or by USPS mail. The VHSL Physical Form may be

found on the W-L Athletic Dept. website under SPORTS MEDICINE. **The doctor's exam must have been done May 1st or later for the upcoming school year. **

2. Students must have passed at least FIVE (5)-credit subjects the immediate preceding year (or semester) and be currently enrolled in a minimum of FIVE (5) credit bearing courses each semester.

Feel free to contact the team's Head Coach via their APS email after you checked their homepage to learn about virtual workouts / meetings, off-season conditioning plans, tryout dates, etc.

Sources of information about W-L Athletic Dept. include:

- W-L Sports website: wlatletics.org
- Twitter: @WLHSAthletics
- Instagram: @wlhsactivities

Assistant Principals - *Contact Information*

Assistant Principals' Class Assignments for the 2020-21 school year are:

- Miles Carey, Class of 2024 miles.carey@apsva.us
- Carmen De La Cruz , Class of 2023 carmen.delacruz@apsva.us
- Kim Jackson - Davis, Class of 2022 kimberly.jackson@apsva.us
- Paul Jamelske, Class of 2021 paul.jamelske@apsva.us

Email address for most APS staff is: `firstname.lastname@apsva.us`

Back to School Night - *When is it?*

DATE: **September 23, 2020 7:00 p.m.**

You will receive MS Teams links via email prior to Back to School Night to enable you to follow your student's schedule for Back to School Night.

Calendar - *Where can I find a schedule of school holidays?*

For the updated version of the Arlington Public Schools calendar, [click on this link](#).

Clubs and Academic Activities - *What extra-curricular opportunities are there for students? How to join a club?*

In our virtual environment, clubs and activities remain a critical part of the Washington-Liberty experience. While physical meetings cannot take place, engagement and attachment to the school and those who share similar interests can. W-L's varied student clubs and activities include student government, academic clubs, classroom-based activities, social and service groups, performing and visual arts activities, and sport and gaming groups.

Clubs are student led and activities are student initiated with faculty/staff sponsor guidance. Clubs are open to all students. To join a club contact the Staff Sponsor via email, address can be found on the Student Activities & Clubs Canvas Course or W-L website.

Students will be enrolled in the Student Activities & Clubs Canvas Course where they will find meeting times and links for virtual participation on our Student Activities & Clubs Canvas pages.

List for Clubs / Societies for the 2020 - 2021 school year:

<https://wl.apsva.us/activities-and-athletic-office/clubs-and-societies/club-list/>

Counseling - *What resources are available to students through counseling? How do students contact their counselors?*

Each Washington-Liberty student is assigned a counselor before they start school. This counselor remains with his/her student throughout their years at W-L.

Counselors work with students to support their academic, social/emotional, and college/career needs. In the virtual setting, counselors will deliver lessons and meet with students (individually or as groups) using Microsoft Teams. Counselors will hold regular office hours using MS Teams and can be reached via email to schedule an appointment. Counselors will be communicating with students and families using e-mail, Canvas, and Naviance. Counselors assist students in the college application process and are also available to assist in determining what available support systems may be appropriate for your child. Encourage your child to get to know his/her counselor and feel free to contact your student's counselor by email, if you have concerns regarding your student.

Link to the Counseling Dept.: <https://wl.apsva.us/office-of-counseling-services/>

Dress Code and Backgrounds - *What are the expectations in the virtual setting for W-L?*

Students are expected to dress appropriately for a K-12 educational environment. These requirements will continue in the virtual classroom setting. More information can be found in the student handbook:

<https://wl.apsva.us/wp-content/uploads/sites/38/2020/09/Student-Handbook-20-21.pdf>

When students appear on camera during virtual school activities appropriate backgrounds are required.

Link for W-L virtual backgrounds: <https://wl.apsva.us/virtual-backgrounds/>

Email Addresses for Students - *When will students receive their APS email accounts?*

We will update this section when we have additional details about the student email accounts.

End of Quarter Testing Schedule - *Where do I find this schedule?*

During the last week of each quarter, subject tests are given on a schedule which rotates each quarter. This schedule may be found in the School Calendar (available at <https://wl.apsva.us/calendar/>) or the student handbook (available at:

<https://wl.apsva.us/wp-content/uploads/sites/38/2020/09/Student-Handbook-20-21.pdf>)

Final Exams - *When are the dates for final exams?*

Based on the current school calendar, final exams will be administered starting on June 8, 2021. Exams may count as much as 20% of a student's final grade. Do not schedule family vacations before the end of school, after all testing is completed. Seniors going on Senior Experience may have final exams prior to departure.

Grades Online - *Can parents view information about grades online?*

Parents may view schedules, transcripts, report cards, attendance, demographic information, class assignments, scores, and discipline by going to:

<http://apsva.us/familyaccess>.

If you need assistance to access the information, click on "Student Information Center" scroll down the page, and click on "More Help". Complete the help information form and a response will be sent within 48 hours.

Instruction - *What will instruction look like in a virtual setting this fall?*

Students will receive a minimum of 3 hours of synchronous instruction per day. All other learning will occur asynchronously.

- **Synchronous** learning is interactive, two-way, online instruction that happens in real time with a teacher in the virtual classroom.
- **Asynchronous** learning occurs in many forms. Materials, tasks, and assignments are made accessible to students and may include video recorded lessons. Interactions with other students and the teacher may occur through various formats (e.g. discussion boards, assignments), but will not be live.
- In **asynchronous** learning, students may engage in assignments that are completed on their device or independent of their device.
- In **asynchronous** learning, teachers are supporting instruction, remediation, and extension activities. This support may consist of giving feedback, providing clarifications, and emailing with students.
- **Asynchronous** learning is meant to be flexible and self-paced to fit within student schedules while still maintaining expectations for completion.

Homework - *What homework will be assigned during the full virtual setting?*

Teachers may not require that students complete the 45 minutes of asynchronous work during the time allotted in the bell schedule. It is expected that this work is completed prior to the next class meeting. Advanced Placement, IB, and Dual Enrollment courses *may* require additional work outside of the asynchronous class time so students are able to access the full curriculum of the college level courses.

Library Resources-*Where can I find information on the library?*

- Our **W-L Library Canvas page**
<https://apsva.instructure.com/courses/33666>. 10th-12th grade students

should already be enrolled in the course. If you or any of your students are not enrolled, you can go to bit.ly/w-library to enroll (the link is also available on the W-L Library website).

- Link to W-L Library Homepage:
<https://wl.apsva.us/academics/library-home/>

Materials Distribution - *How will my student pick up their needed materials for each class?*

Contact your administrator if you are missing or need additional textbooks/materials.

Parent Resources - *Are there resources for parents to help students succeed?*

Parents and families can find support and help documentation for many APS resources (such as Canvas, Teams, Naviance, ParentVUE, Special Education and more) at the APS Parent Resource Center:

- <https://www.apsva.us/family-access-center/>
- <https://www.apsva.us/parent-academy/parent-resources/>

Phone Numbers - *What if I need a phone number?*

If you need a school phone number, contact the Main Office at 703-228-6200 or visit W-L's website: <https://wl.apsva.us/>

PTA - *What is the PTA?*

The PTA (Parent Teacher Association) holds monthly meetings on the 2nd Monday of every month. Our next is Sept. 14, 2020 Monday (7:00 p.m.).

Link to W-L PTA Homepage: <https://wl.apsva.us/families/pta-home-page/>

These meetings provide a forum for parents and all of our community to hear from the Principal and staff, to approve major decisions such as the budget, hear updates on various programs and services provided by the PTA, and to ask questions and converse in a community setting. This year, for the foreseeable future, PTA meetings will be held electronically.

All families and staff are invited to join the PTA (<http://w-lpta.org/join>), although membership is not required to attend *or* to receive the weekly PTA Newsletter.

The PTA coordinates activities such as our Senior Boat Party, Staff Appreciation Lunches, and the annual Science Fair that rely heavily on parent volunteers. Through funding and volunteers, the PTA supports our students, parents, and staff.

Schedule – *What is Washington-Liberty’s Virtual Bell Schedule?*

Our schedule is posted for students on the Canvas Page.

Student Government - *Who can I contact regarding class related activities?*

Student Council Association (SCA)	Timica Shivers	timica.shivers@apsva.us
Class of 2021	Kristen Johnston	kristen.johnston@apsva.us
Class of 2022	Katrina Reed	katrina.reed@apsva.us
Class of 2023	Elise Jackson	elise.jackson@apsva.us
Class of 2024	Jennifer Bruesewitz	jennifer.bruesewitz@apsva.us

StudentVue - *How do I access StudentVue?*

Click on the Myaccess link on the StudentVue Homepage.

More information can be found at StudentVue:

<https://wl.apsva.us/students-pages/studentvue/>

Teacher Contact - *How can I contact my child's teacher?*

A list of email addresses are posted on the Washington-Liberty website. Teachers will respond to emails within 48 hours of receiving the email. After that time, feel free to contact your child's Assistant Principal if you cannot reach a staff member, and they will assist you as well.

Link: <https://wl.apsva.us/families/staff-directory/>

Technology Support - *How can I receive support for using my APS Issued MacBook Air?*

The APS Department of Information Services repairs and services all student issued devices throughout APS. This includes triaging broken laptops (broken screens, water damage, etc) as well as reimaging (reformatting/updating) them as needs be. Each school in APS has an Instructional Technology Coordinator (ITC) who serves as a liaison between the school and Information Services to support student devices. Mrs. Kiesha Sumlin is our ITC at W-L. You are welcome to either email Mrs. Kiesha Sumlin directly at kiesha.sumlin@apsva.us or review our Instructional Technology pages on our W-L website at:

<https://wl.apsva.us/instructional-technology/>.

Students should fill out the form below for tech help

<https://docs.google.com/forms/d/e/1FAIpQLSeHQ87T-JDojNQyYWGHv7g-9Ut8-tej3OomF-9tibJQXmAz2w/viewform>

To assist with any technology issues, Arlington Public Schools has launched a Family Technology Call Center to provide technical assistance to students and parents on Tue, Sept. 8. The call center will be open Monday – Thursday, from 7 a.m. – 9 p.m. and Friday from 7 a.m. – 6 p.m. Support will be available in English and Spanish.

<https://www.apsva.us/post/aps%e2%80%afto%e2%80%aflaunch%e2%80%affamily%e2%80%aftechnology%e2%80%afcall-center%e2%80%af-2/>

Testing - *What type of state tests will my child take?*

Standards of Learning (SOL) tests are required for graduation in Virginia. Depending on the student's grade when entering and his/her number of transfer credits, your child may be required to take an SOL test during one of the test administrations. Your child will be notified of the testing dates. Testing typically is conducted at the end of the school year. Please do not schedule family vacations before the end of the school year until all testing has been completed.

Website - *What is Washington-Liberty's website address?*

The W-L website is <https://wl.apsva.us/>