**National Honor Society Application Instructions**

**Please complete all sections.** Type all information and submit it by *December 10th and 3:01 pm***. NO LATE APPLICATIONS WILL BE ACCEPTED-no excuses.** All applications must be brought to room 3007 and placed directly in the NHS Application Folder. Every piece of information will be used by the faculty council to assist with the fair consideration of your candidacy during the selection process. Completion of this form does not guarantee selection. Should you have questions about this form, please contact Ms. Bennett.

**Leadership Positions**

List all elected or appointed leadership positions held in school, community, or work activities. Only those positions in which you were responsible for directing or motivating others should be included. For example, elected officers for the student body, class, or club; committee chairperson; team captain; newspaper editor; work area manager; or other community leader. Please include the name of the adult responsible for supervising your leadership in each position.

**Service Activities**

List service activities in which you have participated and note any major accomplishment in it. It can be an individual or group service project. This may include activities both in or out of school (cannot be activities used for a grade). Generally speaking, service activities are those that are done for or on behalf of others (not including immediate family members) for which no compensation (monetary or other) has been given.

\*Both service and leadership should transcend ordinary classroom requirements. Examples should be current. For example, seventh grade safety patrol would not be recent enough to illustrate service. In addition, service should be voluntary, not that required for a class or club. Raking a neighbor’s leaves for pay is not service. It is preferable to illustrate leadership and service as ongoing characteristics by using more than one supporting example for each. Such activities as helping your class at a car wash, volunteering at a church or synagogue, working at a shelter or representing your school in the community constitute service.

**Essay Instructions**

Your application essay should explain how you demonstrate character, leadership, and service in your school, community and home. Please cite specific examples and anecdotes and indicate how these examples support the qualities stated above. Being elected an officer of a club does not necessarily illustrate leadership. Conversely, an absence of elective office or designated title does not negate leadership. For example, contributing ideas that initiate activities, or coordinating and following through on organized activities can exemplify leadership.

***Revise, edit and proof read*** before you submit your final essay. Pencil is not acceptable; word processed double spaced essays are required. We expect essays to reflect high standards of correct writing. Your essay will be read by a committee of faculty members who understand the elements of good writing.

It is important to note that membership in the National Honor Society is both an honor and a responsibility. We encourage you to approach this essay thoughtfully.

***Recommendations***

Please make certain to select someone who has worked with you in some service capacity. Recommendations that speak to specific activities that exemplify leadership and service will best support the application. The recommendation cannot be from any paid activity. It should contain information about you that will verify and expand on the contents of your essay.

**National Honor Society**

**COVER SHEET**

# **Name** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (please print) **Grade** \_\_\_\_\_ **Date** \_\_\_\_\_\_\_\_\_\_

**Email address**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (please print NEATLY!)

**Generals Period Teacher** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Election to membership in the National Honor Society represents the highest honor and trust that can be bestowed upon a student in the sophomore, junior or senior year of high school. The National Honor Society recognizes students for outstanding SCHOLARSHIP, CHARACTER, LEADERSHIP, and SERVICE. Membership in the society indicates the student has attained and is demonstrating and promoting all of these qualities, and is exerting an effort to improve conditions in the school and community. You have been selected as a possible candidate for membership in the National Honor Society because you have met the scholarship requirements. However, evidence that you meet the LEADERSHIP, CHARACTER, and SERVICE requirements must be presented to the society before you are eligible for membership. If you wish to be considered for membership you must complete the following sections:

1. Statement of Commitment
2. Information Survey Form-be certain to obtain **two** teacher endorsements
3. Community Recommendation Form-make sure this is a person outside of your own family (religious leader, family friend, activity sponsor, neighbor)
4. Essay-complete and attach a typed essay discussing how you exemplify the requirements of character, leadership and service. Use the essay instructions included in this packet.
5. Attach this completed cover sheet to your candidate information materials.

**NOTICE:**

**The decision to admit a student into the National Honor Society is not made lightly.  Highly qualified faculty members review each application thoroughly before rendering a decision.  It is of utmost importance that your application be complete and thorough.  ALL decisions of the National Honor Society panel are final and not subject to appeal.**

## **National Honor Society**

## **STATEMENT OF COMMITMENT**

If accepted as a member of the National Honor Society, I understand that I will be expected to attend meetings on a regular basis, complete 10 hours of individual community service the first year and 20 hours of individual community service in subsequent years, participate in at least one group service project each semester, and pay $15 dues each year. I also understand that I will be required to maintain a GPA of 3.5 and to uphold the ideals of leadership and character in my daily life both in and out of school.

**Student Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_**

**Parent Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_**

*Parents should review the forms for accuracy and completeness before signing and allowing their child to turn in this application.*

*Please note that we do not want to limit NHS eligibility based on financial circumstances, please contact Ms. Bennett directly upon acceptance if payment of dues will be an issue for you or your family.*

***The completed information package is to be returned to Ms. Bennett in room 3007 no later than 3:01 pm on December 10th.***

***Seniors wishing to receive decisions for 12/1 application deadlines may submit their application no later than November 22nd at 3:01 pm.***

***Note: An incomplete information package will result in your disqualification for membership in the National Honor Society this year.***

**NOTICE:**

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### **National Honor Society**

### **INFORMATION SURVEY FORM**

# Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Grade \_\_\_\_\_\_\_

**Co-Curricular Activities:** *List the co-curricular activities in which you are involved and the years of participation. Please specify any office held. (i.e.: Key Club, 9 10, treasurer 10).*

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
5. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**(Continue on the back of this page if necessary)**

**Evidence of Service Activity:** *List any service activity in which you are involved within the school, the year of participation and any offices held.*

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
5. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**(Continue on additional page if necessary)**

**Evidence of Community Activity:** *List any activities you participate in outside of school. This may include church activities, coaching positions, jobs, independent projects, or volunteer activities.*

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
5. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**(Continue on additional page if necessary)**

**Evidence of Leadership Activity:** *List any leadership roles in which you are involved within the school or in your community, the year of participation, and any offices or other roles held.*

1.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

4.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

5.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**(Continue on additional page if necessary)**

**Honors and Awards:** *List any honors or awards that you have received in the last three years. Be specific about those awards, i.e. describe them for someone who doesn’t know them.*

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### **National Honor Society**

### **TEACHER ENDORSEMENTS**

**Teacher Endorsements:** *Ask two teachers to sign the statement below. These should be teachers that have taught you in the last two years.*

I endorse the aforementioned student for recommendation into the National Honor Society. He/she demonstrates the characteristics of character, leadership, scholarship and service required for membership in the society.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Teacher Signature Date Teacher Signature Date

**National Honor Society**

**COMMUNITY RECOMMENDATION**

# Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Grade \_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_

**(*To be completed by a community member outside your own family (minister, family friend, activity sponsor etc.). You may not include recommendations from your personal friends.***

The student whose name appears at the top of this form is being considered for membership in the Washington-Lee High School chapter of the National Honor Society. Would you please comment briefly on the student’s character: How would you describe his/her honesty/integrity, tolerance, sense of humor, consideration of others, sense of responsibility and initiative?

In what capacity have you known this student and for how long?

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_

Name (please print) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_